

# Town of St. Germain

## Minutes of the February 3, 2016 meeting of the Golf Course Committee

1. Call To Order – the meeting was called to order at 5:30pm by the Committee Chairman, Tom Christensen
2. Roll Call, Establish a Quorum – Roll Call, Margo Rogers, Aaron Becker, Jim Swenson and Tom Christensen, there were no citizens in attendance.
3. Open Meeting Verification – Tom Christensen stated that he posted the meeting before 5:00pm on February 2, 2016.
4. Approval of the Agenda with the order left up to the discretion of the Chairman - A motion was made by Jim Swenson that was seconded by Aaron Becker, to approve the agenda as presented with the order left up to the discretion of the chair, voice vote and the motion passed.
5. Approve Minutes of Past Meetings – A motion was made by Margo Rogers that was seconded by Jim Swenson to approve the minutes of the December 9, 2015 Golf Course Committee Meeting, voice vote and the motion passed.
6. Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Committee. Please limit your comments to five minutes or less. – There were no citizen's comments.
7. Discussion/Action Items
  - a. Review the current bills for recommendations to the Town Board for payment. – The committee reviewed the bills presented by Margo Rogers and Aaron Becker. A motion was made by Jim Swenson that was seconded by Aaron Becker to recommend to the Town Board that these reviewed bills be approved for payment, voice vote and the motion passed.
  - b. Report and recommendations from Margo Rogers, Golf Pro.

1. The season pass letters have all gone out and we are starting to get some of the renewals in already. Only a small percentage of people have commented about the increase so far.
2. Tim Clark started the work on the cart barn today. He finished installing the LED lights and the surge protectors. He will be doing the outside light, fans and ventilation and taking GFIs on the ceiling out this spring.
3. Don Bauman has been checking the golf carts regularly and says that they are all doing well. He had to put two of them on a charge but all is well in the cart barn.
4. I have spent the past week working on our website with Cathy over at the Chamber. We are updating: overall appearance, course videos, pictures, content, schedules, Blog & retail page. The site work will be completed by mid February.
5. The computers are all being upgraded at Silver Bay Systems and should be done by the end of the week.
6. We will be getting the GolfNow 2015 upgrade and credit card terminals soon.
7. I spent time at the Apple store in San Diego learning how to use imovie. I purchased the iPhone 6s Plus which is the latest and greatest with the highest quality camera out there and will be making short golf course video/movies to post on the website as well as taking pictures with it for blogging, Facebook and Twitter for the golf course. This is a much larger phone than standard so it will also be useful for golf lessons using the V1 app which helps enhance the learning process.
8. I've been corresponding with local advertising agencies updating ads for 2016 and changing pictures, etc.

9. I have been re-connecting with past employees and talking to a few future new hires and should be ready to go as far as staffing is concerned for the 2016 season.
10. We are on track for the upcoming season and are looking forward to improving upon the momentum we've gained over the past few years.

c. **Report and recommendations from Aaron Becker, Golf Superintendent.**

***St. Germain Golf Club Maintenance Report 2/3/16***

**Weather Summary for January**

January brought us more seasonal weather, with light snows that brought our snow pack up to around 10". We have not seen any major thaws or rain since just before Christmas.

**Current Conditions**

Greens:

-Nothing new to report

Fairways/Approaches:

-Nothing new to report

Tees:

-Nothing new to report

Bunkers:

-Nothing new to report

Rough:

-Nothing new to report

**Winter/Off-Season Work**

-Bob has moved onto servicing the Jacobsen fairway units, this involves reel sharpening, and full traction fluid flush and replenishment. He has also repaired the seat adjustments that would not allow any front and back movement.

-The rebuilt and refurbished 72" rotary deck on the 1997 Toro 325D is complete. This was an extensive project for Bob, as he welded new steel plates for the motor housings. Other areas of the deck were reinforced with angle iron. He then sandblasted the entire body and applied an Armor Kote product to allow us more longevity going forward. He has mounted it back on the drive unit and we look forward to confidently putting it back into service this summer.

-Course accessories are being inventoried; most signs and stakes require power washing and a wipe down. Other items may be repainted or replaced depending on the amount we have for extras. Once everything has been evaluated I will sit down with our supplier and order anything in need.

-I plan on organizing a new first aid area near our bathroom; proper safety labeling and supplies will be incorporated.

-The spring, summer, and fall payroll/work schedule estimates are being drawn out in the long range calendar

-2016 IPM and Fertility program is built; first order of product will be set up for mid-April

**Miscellaneous:**

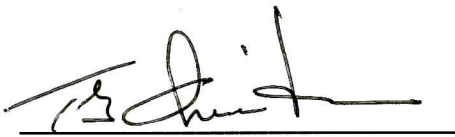
-I have put together a job description/internship .PDF document with details for any interested individual working on the golf course maintenance crew. We currently have two prospects that have shown interest from UW-Madison and UW-Stevens Point.

-Old sprayer tank and boom assembly will be sold to Plum Lake for \$500.

**Future ideas:**

-Evaluating areas on the course requiring cosmetic improvements, hole by hole review; incorporating more split rail fence and potato rock to provide a barrier near tee boxes.  
-Steps leading up to the ladies and senior tee on #5 are dilapidated and could use an overhaul. This work is best completed during the busy season, as we are typically out of the way of golf ball flight and distracting golfers.

- d. **Review Budget Performance.** – There was no discussion or action on the budget.
8. **Committee Member Concerns** – There were no additional committee concerns.
9. **Next Regular Committee Meeting Date** – March 9, 2016, 5:30pm, Room 5 Community Center.
10. **Adjourn** – A motion was made by Aaron Becker that was seconded by Margo Rogers at 7:04pm to adjourn, voice vote and the motion passed.



Tom Christensen  
Committee Chairman



Margo Rogers  
Committee Member



Jim Swenson  
Committee Member



Aaron Becker  
Committee Member